

From: Brisa Daniel
Subject: Employment opportunity with the Arizona Game and Fish Department

WILDLIFE SPECIALIST II
“Project Evaluation Specialist”
WILDLIFE MANAGEMENT DIV / HABITAT BRANCH / PHOENIX BASED
SALARY GRADE 20 (\$36,814-\$65,827)
REQUISITION # 26374 / CLOSING DATE: 11/25/2016

The mission of the Arizona Game & Fish Department is to conserve Arizona’s diverse wildlife resources and manage for safe, compatible outdoor recreation opportunities for current and future generations. It is our vision to be the national conservation leader supporting the continuation of the North American Model of Wildlife Conservation and Arizona’s most trusted, respected and credible source for wildlife conservation products, services and information.

Description of Duties: The Project Evaluation Specialist will be responsible for coordinating the Arizona Game and Fish Department’s (Department) statewide review and evaluation of land and water projects through a computerized document control and distribution system. The position will: evaluate proposed projects (including but not limited to: Federal Land Management Planning and Projects, Energy and Transmission Development, Transportation and Urban Planning) to determine potential impacts to the Department’s mission and the state’s fish and wildlife resources; coordinate the review, development, and communication of Department comments and/or position; and review and administer the environmental compliance documentation for Department projects. The position will also: maintain and update program database(s) for project tracking, correspondence, and compliance; assist in the development of Annual Performance Reports and other Program documentation; attend meetings and represent the Department on interdisciplinary teams; and perform other duties as assigned.

Knowledge, Skills & Abilities: The candidate must have knowledge of and/or experience in the following: State and Federal environmental laws, regulations and policies including the National Environmental Policy Act (NEPA), Endangered Species Act (ESA), Clean Water Act, and National and State Historic Preservation Acts; reviewing and implementing environmental compliance regulations; fish and wildlife habitat evaluation and project impact analysis; fish and wildlife habitat mitigation and compensation measures to address adverse impacts to fish and wildlife resources; providing, presenting, and documenting technical fish and wildlife resource related information; and computer hardware and software knowledge including Microsoft Word, Excel, Outlook, and PowerPoint. The ideal candidate will be skilled in: applying current scientific theory, methods and techniques in the identification, evaluation and conservation of wildlife resources; working with complex project proposals, technical reports, Federal and State regulations, legislation and guidelines; interpreting Federal Register documents; natural resource negotiation (knowledge of and/or experience in negotiation and mediation techniques for natural resource management); and effective written and oral communication in a team environment. Candidates must have the ability to: perform multiple tasks accurately and effectively in order to complete assignments within deadlines; develop effective and positive interpersonal relationships with all staff and with other partner agencies; analyze and prepare environmental assessment documents including maps, images, and diagrams that will assist with agency planning and compliance; adjust to changes in program direction or

priorities; work independently and as part of a team.

The candidate must have a bachelor's degree in a wildlife science or a closely related field from an accredited college or university and two years of professional experience in wildlife research or wildlife management. A graduate degree in a wildlife science or a closely related field may substitute for one year of the required experience.

This position requires possession of and the ability to retain a current, valid state-issued driver's license appropriate to the assignment. Employees who drive on state business are subject to driver's license record checks, must maintain acceptable driving records and must complete any required driver training (see Arizona Administrative Code R2-10-207.12.).

All newly hired employees will be subject to the E-Verify Employment Eligibility Verification program. Our work environment offers training opportunities and encourages career development.

The State of Arizona offers an outstanding comprehensive benefits package including:

- * 13 days' vacation
- * 12 sick days with accumulation benefits
- * 10 paid holidays
- * Participation in the nationally recognized Arizona State Retirement System
- * Superior health care options
- * Vision care, dental care, pharmacy benefits, and flexible spending account (options available)
- * Life, long-term disability, and short-term disability insurance options are available
- * Many more benefit programs are available

Arizona State Government is an EOE/ADA Reasonable Accommodation Employer.

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